

**ATTACHMENT 13  
TECHNICAL PROPOSAL**

**Instructions:** Please complete all sections of this template.

<b>Prospective Bidder's Basic Information</b>	
<b>Prospective Bidder's Name:</b> (As shown on most recent W-9)	
<b>Business Address:</b> (Include mailing address if different)	
<b>Telephone Number:</b>	
<b>Fax Number:</b>	
<b>Email Address:</b>	
<b>Federal Tax Identification Number:</b> Note: if the Prospective Bidder is a sole proprietor using his or her social security number, the social security number will be required before finalizing a contract.	

<b>Prospective Bidder's Designated Representative</b>	
<b>Name:</b>	
<b>Title:</b>	
<b>Address:</b>	
<b>Telephone Number:</b>	
<b>Email Address:</b>	

## **Questionnaire**

**Instructions:** The Prospective Bidder will provide, in paragraph form, on a separate sheet, responses to the following key responsibilities of the QA/TA provider. When crafting your responses, be sure to use the headings below. Your response to these items should be no longer than 10 Pages. Please respond to one item per section and do not combine two or more questions or refer to another section of the narrative in your response. Only information included in the appropriate numbered question will be considered by proposal evaluators. The proposals will be scored based on how well the bidders address each section in their project narrative.

1. Discuss your experience with the Alameda County collaborative treatments courts.
2. Please explain any work that you have done that is similar to what is being requested in this RFP.
3. Discuss your knowledge of the operation of collaborative treatment courts.
4. Discuss your knowledge of the OCCS data collection Management Information System (Versaterm's CaseWorx case management system).
5. Discuss any experience with training stakeholders on policies and procedures.
6. Describe any experience working with collaborative court team members to ensure collected data are complete and accurate.